

By: Alex King, Deputy Leader
Mary Cooper, Member Liaison Manager

To: Selection and Member Services Committee – 13 July 2011

Subject: MEMBER ACCOMMODATION

Classification: Unrestricted

FOR DECISION

(1) At its meeting on 12 October 2006, this Committee requested that details of all expenditure incurred on Member accommodation and facilities be reported to it.

(2) Throughout June and early July this year, the changes set out below have taken place in the Members area:

- The Cabinet Member Education Learning and Skills and her two Deputy Cabinet Members were moved to Room G65(a)
- The Cabinet Member for Customer and Communities and his Deputy Cabinet Member were moved to Room G66
- The Vice Chairman was moved to Room G67(a) which he will share with the Lord Lieutenant when he visits Sessions House
- The Cabinet Support Staff have moved into Room G65
- The Conservative Support officers and the Civic Office have moved into Room G67, together with the Member Liaison Officer (it is anticipated that the relocation of the Civic Office is a temporary move and it is the intention that they will relocate in due course to the mezzanine floor at the end of the Chairman's corridor)

(3) The costs for the moves so far are broken down as follows:

Decoration	352.00
IT (inc phones)	3190.00
Removals	<u>1375.00</u>
	<u>£4914.00</u>

It has been agreed to relocate the Liberal Democrat Group from their current offices into Room 1.47 on the first floor. In order for this move to take place a planning consent will first be required and then building works will be needed to divide the room into two separate offices. The costings for this will be available at the meeting.

As the total figure for the moves undertaken so far and the proposed Liberal Democrat Group move are likely to exceed the £10k limit delegated to officers

by this Committee on accommodation spend, the Committee's approval is sought to the expenditure listed above.

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